Procurement Process Overview

- **Requisition**
  - Requisition Created (Requisition Preparer)
  - Requisition Approved (Requisition Approver)
  - Budget Check (System)
  - Sourcing (System)

- **Purchase Order**
  - PO Created (System)
  - PO Approved (System, OR Approver if a Change Order)
  - Budget Check (System or Proc Spec)
  - PO Dispatched (System or Proc Spec)

- **Receipt**
  - Non-Assets Received (Casual Receiver)
  - Assets Received (Proc. Specialist)
  - Budget Check (System or Proc Spec)

- **Voucher**
  - Voucher Created (Voucher Preparer)
  - Match Process (System)
  - Budget Check (System)
  - Payment Issued (System)